



City of Coon Rapids
Department of Community Development

Final Plat Review Submittal Checklist

- Application form and fee
- The following number of copies of project plans:
 - Three (3) sets of full sized copies of the final plat (minimum scale 1"=100' and no larger than 24" x 36")
 - Three (3) sets of full sized copies of the final grading, drainage and erosion control plan (minimum scale 1"=100' and no larger than 24" x 36")
 - Three (3) sets of full sized copies of the final utility plan (minimum scale 1"=100' and no larger than 24" x 36")
 - One (1) set of 11" x 17" reductions
 - All submitted hardcopy plans and graphics shall be provided on a CD in .pdf format
- Owners statement
- Mortgage certificate
- Title opinion

PROJECT PLANS

Final Plat

- proposed subdivision name: vicinity map; names, addresses, telephone numbers of owner, developer, surveyor and/or engineer, contact person; preparation date
- legal description of the property
- subdivision boundary line survey
- lot boundaries and number; lot dimensions, angles, bearings
- block boundaries and numbers
- streets (name and right-of-way width)
- public easements (location, dimensions and purpose)
- location and description of monuments
- location of rivers, streams, lakes, ponds
- park dedications

Final Grading, Drainage and Erosion Control plan to include:

- same information as preliminary grading, drainage and erosion control plan, but revised to reflect City review comments

Final Utility Plan to include:

- same information as preliminary grading, drainage and erosion control plan, but revised to reflect City review comments

Other information as required by the Community Development Director to process the application.