

## Registration Form

**\*\*Please Print Clearly\*\***

The training and student manual provided by the Coon Rapids Police Department is intended to foster safe neighborhoods through landlord involvement to reduce illegal activity. This information should not be regarded as legal advice or considered a replacement for the landlord's responsibility to be familiar with the law. In that regard, I release the police department and its employees from all liability and responsibility from my participation in this training program.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name (as you would like on your certificate) \_\_\_\_\_

Mailing address \_\_\_\_\_

City, State Zip \_\_\_\_\_

In what city is your rental property located? \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

**Training Date(s) Requested:** \_\_\_\_\_

(sign up early as space is limited)

*Please complete a separate registration form for each person attending. Fee is \$35 per attendee.*

**Please mail registration form with check to:**

Crime Free Rental Housing Coordinator  
Coon Rapids Police Department  
11155 Robinson Dr. N.W.  
Coon Rapids, MN 55433

**Make checks out to:  
"City of Coon Rapids"**

**Note: If you wish to attend a class offered by another city, you must contact that city to register.**

## How do I sign up?

- Pre-registration is required. Complete and submit the attached registration form for each person attending.  
**No refunds if attendance is cancelled within 10 days of the class.**
- If you require special accommodations (including dietary) for participating in the training, please call: Officer Bill Michael @ 763-767-6402.
- Eight hours of P.O.S.T credits are available for peace officers.
- Realtor License Continuing Education Credits may be available. Contact your local board of realtors for more info.
- The \$35 registration fee includes a student manual, boxed lunch, and refreshments.

**The full 8-hour class is required for CFMH certification.**

## Where is the training?

Harvest Grill  
Bunker Hills Golf Course  
12800 Bunker Prairie Rd.  
Coon Rapids, MN 55448

### From Highway 10:

- Take Foley Blvd North
- Turn left on Bunker Prairie Rd.

### From Bunker Lake Blvd:

- South on County Rd A through Bunker Park
- Turn right on Bunker Prairie Rd



Coon Rapids Police present:

## **Crime Free Rental Housing Phase 1 Training**

*Keeping Illegal Activity  
Out of Rental Property*

### **Course Schedule**

Check the City of Coon Rapids webpage: [www.coonrapidsmn.gov](http://www.coonrapidsmn.gov) under "Police" Department, click "Crime Free Multi Housing"

**Or  
call 763-767-6481**

Our **Full day** courses run 8am – 5pm

**Evening** classes are occasionally offered. Those classes run two nights, 6pm to 10pm.

**\$35.00 per attendee**

## What is CFMH?

Crime Free Multi-Housing (CFMH) is a three-phase program designed to make rental housing safe and desirable places to live. **CFMH is pro-manager, pro-resident, and anti-crime.** Three primary components or phases that make up the program are:

**PHASE I:** Management/Owner Training

**PHASE II:** Crime Prevention through Environmental Design

**PHASE III:** Resident Crime Watch

## Who Should Attend?

Managers and employees responsible for screening and approving residents should attend. Property owners, maintenance workers, and regional managers also find the training valuable. Attendees obtain a better understanding of the program and often make policy changes.



**For CFMH Phase 1 Certification:**  
**Participants must attend the full 8 hours of Phase 1 training.**

CFMH Phase 1 Certification is required to obtain a license to rent property in Coon Rapids. Many other cities in MN are adopting this requirement as well.

## What will I learn?



Experts will teach you:

- Applicant Screening & Fair Housing
- Understanding Section 8
- Fire Safety and Prevention
- Holding Tenant Meetings
- Rental Agreements & Legal Issues
- The Mediation Alternative
- Crime Prevention Through Environmental Design (CPTED)
- Working with the Police
- Recognizing Illegal Activity

Speakers include: Housing Specialists, Fire Inspector, Drug Task Force Officer, Housing Attorney and Police.

## Why should I attend?

Benefits for Rental Managers:

- A stable, more satisfied resident base.
- Increased demand for rental units.
- A reputation for active management.
- Lower maintenance and repair costs.
- Increased property values.
- Improved personal safety for tenants, landlords, and managers.
- Peace of mind that comes from spending more time on routine management and less time on crisis control.



## Law Enforcement Benefits

- Tried and true crime prevention methods.
- Proven drop in calls for service.
- Statewide collaboration between cities, police and sheriff departments.
- Improved quality of life for the community by teaching property managers and residents how to work with police and neighbors to keep illegal activity out of rental property.
- This is Community Oriented Policing!



The MN Crime Free Multi-Housing Program is sponsored by:

**MN Crime Prevention Association**

For more information on Coon Rapids Crime Free Rental Housing or if you need special accommodations to attend contact:

**Officer Bill Michael**  
**Coon Rapids Police**  
**763-767-6402**

[michael@coonrapidsmn.gov](mailto:michael@coonrapidsmn.gov)